



BEHAVIORAL HEALTH COUNSELOR FULL TIME / DAVENPORT, IOWA

POSITION WILL BE AVAILABLE: Immediately

SALARY: Negotiated

Bethany for Children & Families is looking to expand their mental health division with qualified Behavioral Health Counselors. The Behavioral Health Counselor will provide skill-building interventions that improve symptoms of mental health challenges and associated behavior. Behavior intervention includes services designed to modify the psychological, behavioral, emotional, cognitive, and social factors affecting a member's functioning. Behavioral Health Counselors will work to enhance a client's quality of life by teaching skills needed to be successful in the home, school, and community environments.

Duties and Responsibilities:

- Assist clients in learning appropriate ways to manage mental health challenges
- Empower client to improve day-to-day functioning
- Consistently meet with BHIS clients to ensure utilization of authorized units
- Provides professionally appropriate transportation as necessary to accomplish treatment goals.
- Establishes positive relationships with clients, family and their support network.
- Develop the clients service plan and review the plan every 90 days
- Manage the prior authorization process
- Provides clinical supportive interventions in accordance with the service plan
- Document service provision, progress notes and contacts with clients within the clinical record.
- Ensure documentation requirements are met for BHIS services in a timely manner
- Coordinate services and build a support network around clients by working with authorized collateral sources such as parents, teachers or other community agencies as appropriate.
- Makes necessary referrals and serves as liaison with other agencies
- Attend department and agency meetings as required
- Represent the agency at community events and networking opportunities
- Other duties as assigned (This job description is not a listing of all-inclusive duties and responsibilities of an incumbent).





Job Performance Dimensions:

- **Interpersonal Relations:** Maintains harmonious working relationships with others, both internal and external to the agency. Treats individuals served, coworkers, supervisors, and other associates with care, courtesy, and respect.
- **Planning and Organizing:** Sets priorities and establishes schedules necessary to perform jobs within acceptable time frames.
- **Team Work:** Works with others to achieve common goals and to contribute to a positive, productive working environment. Willingly assumes additional responsibility to support team efforts.
- **Adaptability:** Works effectively under changing conditions. Contributes appropriately to the changing conditions of the agency and clients and reacts to change productively.
- **Professionalism:** Represents Bethany in a positive manner both inside and outside the agency; dresses and carries self in an appropriate manner.
- **Initiative:** Uses and seeks out existing and new resources; performs without constant supervision. Looks for and suggests ways to improve Bethany's services.
- **Supervisory Relationship:** Maintains an appropriate relationship with the supervisor to facilitate flow of information and implementation of decisions.
- **Verbal and Written Communication and Presentation Skills:** Expresses self in a clear, articulate manner; submits all reports in a timely manner.
- **Job Knowledge:** Applies specific job knowledge.
- **Cultural Awareness:** Demonstrates sensitivity and responsiveness to cultural differences in the community

Qualifications:

- Valid driver's license and driving record deemed acceptable by Bethany for Children & Families
- Bachelor's degree in social sciences field with 1 year experience in child mental health required
- Bachelor's degree in non-social science field with 2 years' experience in child mental health required
- Ability to work some evening/after school hours and weekends as needed
- Computer competency

This full-time position comes with a generous vacation, sick and holiday pay package, as well as receiving Bethany contributions to a 403(b) Thrift Plan (retirement plan) upon meeting plan

1830 6th Avenue
Moline, Illinois 61265
(309) 797-7700



www.bethany-qc.org

2195 E 53rd Street
Davenport, Iowa 52807
(563) 324-2437

Keeping *children* safe, strengthening *families*, and building healthy *communities* since 1899



eligibility criteria. An option of two health plans, one with an H.S.A. benefit that includes Bethany contributions and dental and vision insurance also offered.

To learn more about Bethany for Children & Families, visit our website at www.bethany-qc.org.

Interested candidates are invited to submit a cover letter and resume to Bethany for Children & Families, c/o Human Resources, 1830 6th Avenue, Moline, Illinois 61265 or email a cover letter and resume to ghagen@bethany-qc.org.

EOE

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